

PRE-CAMP INFORMATION

*Please complete the information below and return to the appropriate Site Manager no less than two weeks prior to the beginning of your camp. The respective addresses and phones for each camp appear on the second page of this document. **Failure to return this form in the time indicated relieves the Site Manager of any responsibility for providing any special requests or needs.***

PROGRAM DEAN'S NAME: _____

SCHEDULED DATES FOR YOUR CAMP: _____

PRE-CAMP STAFF ARRANGEMENTS

1. When will you and your staff arrive on site? DAY: _____ TIME: _____ pm

2. Indicate in the space provided how many will be eating the following meals?

_____ 5:00 p.m. *Saturday Dinner* (Note: The paid staff at Camp Penn and Greene Hills will provide a light dinner for the volunteer staff. The volunteer staff at Mt. Asbury will need to prepare their own meals in the Lodge kitchen. The Wesley Forest volunteer staffs will need to prepare their own meals in a cookout; food will be provided in the walk-in cooler with each staff's menu labeled.

_____ 8:00 a.m. *Sunday Breakfast* (Note: All sites prepare your own cold cereal).

_____ 12:00 Noon *Sunday Lunch* (Note: The paid staff at Camp Penn and Greene Hills will prepare a light lunch for the volunteer staff. The volunteer staff at Mt. Asbury and Wesley Forest will make their own sandwiches for lunch).

DURING THE WEEK OF CAMP

1. What is the total number of your staff, including Deans, nurses, pre-campers, others? _____

2. What is the total number of registered campers? _____

SPECIAL PROGRAM REQUESTS - Describe any special program requests for which the paid staff will need to prepare in advance.

Continued ...

1. Are you planning a cookout sometime during the week? ___Yes ___No

If yes, what day? _____ What meal? _____

2. Are you planning a hike requiring a meal sometime during the week? ___Yes ___No

If yes, what day? _____ What meal? _____

FOR CAMP PENN PROGRAM DEANS ONLY

1. Lodging Arrangements: Each Lodge sleeps a maximum of 22 people. Check which of the Lodges you will be using during your week of camp.

___ Willow ___ Spruce ___ Hemlock ___ Locust

___ Pine ___ Poplar ___ Oak ___ Maple

CAMP PENN

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GREENE HILLS

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MOUNT ASBURY

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WESLEY FOREST

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