

*The Manor at Greene Hills*  
*Susquehanna Conference of the United Methodist Church*  
5125 Manor Drive, Alexandria, PA 16611  
814.669.4212 – [greenehillscamp@susumc.org](mailto:greenehillscamp@susumc.org)



## **2016 GREENE HILLS RETREAT RATES**

### **MANOR GROUP RATES**

Dinner tables are set and meals served family-style by staff, maximum overnight capacity of 38.  
Group reservations require a minimum of 15 guests during winter months (Dec.–Feb.). Group minimums may be waived by special request during non-winter months (March–Nov.)

#### **Package A – 2 nights lodging, 2 breakfasts, 2 lunches, 1 dinner**

\$95 per person, minimum charge of \$1,425 based on 15 people.

#### **Package B – 2 nights lodging, 2 breakfasts, 1 lunch, 1 dinner**

\$87 per person, minimum charge of \$1,305 based on 15 people.

#### **Package C – 2 nights lodging, 2 brunches, 1 dinner**

\$84 per person, minimum charge of \$1,255 based on 15 people

#### **Package D – 1 night lodging, breakfast, lunch, dinner**

\$57 per person, minimum charge of \$855 based on 15 people.

#### **Lodging only (no meals included – meals can be added a la carte)**

1 night - \$34 per person                      2+ nights - \$29 per person per night

**Day Use Only** - \$150 Per Day Weekday (M-F), \$200 Per Day Weekend (Sat-Sun)

**LINEN SERVICE:** Towels and bedding provided for overnight groups for an added fee of \$7 per person.

**GROUP MEAL RATES:** (Per person, per meal. Children 6 & under are free.)

Breakfast: \$7.00              Brunch: \$9.00              Lunch: \$8.50              Dinner: \$10.00              Snack: \$3.00

**PRIVATE PARTIES:** Minimum of 20 up to 40 guests; menu starting at \$11.95 per person.

### **THE MANOR AT GREENE HILLS - SINGLE ROOM RATES**

Available Sunday - Thursday nights (weekends by special request).

Includes Two or Four Beds (Some Queen/Full), Private Bath, Linens, Air-Conditioning, Outdoor Pool

\$69 per room, per night - single night - double occupancy

\$65 per room, per night - multiple nights - double occupancy

\$15 per person, per night - each additional guest in same room

\$7 per person, per night - optional continental breakfast

**MCCLAIN RUN CABIN (Summer Camp Infirmary):** (Sleeps 7) Includes two bedrooms, two full bathrooms, and an eat-in kitchen (stove/oven, refrigerator, table, sink). Meals are not provided.

**1 Night:** \$85

**2-6 Nights:** \$75/night

**7+ Nights:** \$65/night

**SUMMER CABINS:** Each cabin sleeps up to 9 people. 11 cabins are available. Use of Central Bathhouse is included. \$55 per cabin, per night.

**SUMMER KITCHEN USE:** \$100/day – Must be pre-approved by the Site Director. Special contract required.

*~ Safe Sanctuary standards apply for all rentals ~*

## **DAY USE FACILITIES:**

The Manor - \$150 (M-F), \$200 (Sat/Sun)

The Barn - \$100

The Climbing Wall -\$50 per hour

Wesley Dining Hall - \$75

The Manor Picnic Pavilion - \$40

Swimming Pool -\$50 per hour

## **DISCOUNT POLICY**

Church groups from the Susquehanna Conference of the United Methodist Church, who have paid their Shares of Ministry in full in the previous year, are eligible for a 10% discount on lodging or facility rental. Agencies of SUSUMC are also eligible for a 10% discount on lodging or facility rental. This discount will be reflected on the invoice for the event.

## **DEPOSITS**

A deposit of \$500 is required for all overnight Manor group and Manor package reservations. For all other reservations, the deposit amount is equal to the minimum facility charge, according to the number of reserved nights. A completed reservation form and deposit must be received by the Greene Hills Camp office within 14 days of initial reservation request.

## **TENTATIVE HOLD POLICY**

Please note that we have a two week tentative hold policy. We will not continue to hold your tentative reservation beyond the two week period without a completed application and deposit. Tentative holds cannot be re-applied to a date once the initial 2 week grace period has expired.

## **REFUND POLICY**

Deposits are refundable (minus a \$50.00 processing fee) when cancellations are received 90 days prior to the scheduled arrival. Cancellations received less than 90 days prior to the event will result in the forfeiture of the full deposit. If the cancellation is received less than 45 days prior to the event, your group will be billed the full deposit amount plus half the cost of meals, according to your reservation form. In the event of severe weather cancellations, either by group or by site, all efforts will be taken to reschedule your event and forward all deposits. If a date cannot be secured a full refund of the deposit will be provided upon request.

## **DAMAGE POLICY**

All damages (including graffiti) will be assessed and billed to the group at the rate of cost of repair and/or replacement.

## **INSURANCE**

Incorporated groups not related to the Susquehanna Conference of The United Methodist Church are required to submit to the Office of Camping and Retreats a *Certificate of Insurance* prior to their arrival on the site. Non-incorporated groups are hereby notified that any individual claim for accidents, illness or dental is the sole responsibility of the individual, and will need to be submitted for payment to his/her personal health insurance.

## **WANT MORE INFORMATION?**

If you have any questions related to specific facilities at the camp site, you may speak with the Site Director, by phoning (814) 669-4212 or email at: [greenehillscamp@susumc.org](mailto:greenehillscamp@susumc.org). If there is no answer, please leave a message, indicating your name, area code and phone number, the day and time you called, and the nature of your questions. Your call will be returned in a timely manner.

*Greene Hills Camp is owned and operated by the Susquehanna Conference United Methodist Church.*

*SUSUMC—Camping Office*

*303 Mulberry Drive, PO Box 2053, Mechanicsburg, PA 17055*

*1-800-874-8474 or 717-766-7441*

*E-Mail: [camps@susumc.org](mailto:camps@susumc.org)*