

PRE-CAMP INFORMATION

Please complete the information below and return to the appropriate Site Director no less than two weeks prior to the beginning of your camp. The respective addresses and phones for each camp appear on the second page of this document. **Failure to return this form in the time indicated relieves the Site Director of responsibility for providing any special requests or needs.**

PROGRAM DEAN'S NAME: _____

SCHEDULED DATES FOR YOUR CAMP: _____

PRE-CAMP STAFF ARRANGEMENTS

1. Your staff will arrive on, DAY: _____ DATE _____ ARRIVAL TIME IS 4:00 P.M.

2. Indicate in the space provided how many will be eating the following meals?

_____ 5:00 p.m. Saturday Dinner - Wesley Forest Only

_____ 8:00 a.m. Sunday Breakfast (Note: All sites prepare your own cold cereal.)

_____ 12:00 Noon Sunday Lunch (Cold cuts will be available to prepare Sandwiches)

DURING THE WEEK OF CAMP

1. What is the total number of your staff, including Deans, nurses, pre-campers, others? _____

2. What is the total number of registered campers? _____

SPECIAL PROGRAM REQUESTS - Describe any special program requests for which the paid staff will need to prepare in advance.

1. Are you planning a cookout sometime during the week? ___Yes ___No

If yes, what day? _____ What meal? _____

2. Are you planning a hike requiring a meal sometime during the week? ___Yes ___No

If yes, what day? _____ What meal? _____

FOR CAMP PENN PROGRAM DEANS ONLY

1. Lodging Arrangements: Each Lodge sleeps a maximum of 22 people. Check which of the Lodges you will be using during your week of camp.

___Willow ___Spruce ___Hemlock ___Locust

___Pine ___Poplar ___Oak ___Maple

(OVER)

CAMP PENN

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